



Nine Options and Legal documents required for Registration of a Company in Abu Dhabi

Legal Form Requirements (Establishment)

Documents required

1. Lease/A copy of valid lease contract for the required period of licensing
2. Local Services Agent Contract
3. No objection letter/A copy of a no-objection letter from the previous sponsor (residence) or a copy of the entry to the country stamp in case of a visit
4. Trade name plan (signboard)/ An approved specimen model of the commercial name calligraphy showing the colors and the sizes
5. Passport/ A copy of the valid passport (Page 1, and the consolidated number page for UAE citizens)/(for non-UAE citizens, a copy of passport, and ensure to verify the Residence Permit page (Residence/Visit).

Fees

Advertising sign fees	: 150
Improve Services Fees	: 25 % From Activity Fees
New license issuing fees	: 100
Registration Fees / Activities	: 100 % From Activity Fees
Special services fees - VIP (Optional)	: 1000



Legal Form Requirements (Limited Liability companies)

(Department of Planning and Economy)

Conditions

1. Company's capital should not be less than Dh.150,000
2. The company's articles of association and memorandum of incorporation shall be published in the Trade Register of the Planning and Economy Department.

Documents required

1. Agency Agreement/An attested power of attorney for delegating a third party on submitting the application
2. Authorization of signature form/A copy of the authentication of the signature of the Company representative
3. Lease/A copy of valid lease contract for the required period of licensing
4. No objection letter/A no objection certificate from the previous sponsor (residence) or a copy of no objection certificate from Abu Dhabi Passports and Immigration Department (for residence/ visit)
5. Specialization certificates/Certificate of deposit of the cash shares listed in company's articles of association with one of the banks operating in the country.
6. Trade name plan (signboard)/ An approved specimen model of the commercial name calligraphy showing the colors and the sizes
7. Contract/ The notarized company's articles of association and memorandum of incorporation as per the form prescribed by the Planning and Economy Department.
8. Passport/ A copy of the valid passport (Page 1, and the consolidated number page for UAE citizens)/(for non-UAE citizens, a copy of passport, and ensure to verify the Residence Permit page (Residence/Visit).

Fees

Advertising sign fees	: 150
Comercial Registration/Issue	: 100
Improve Services Fees	: 25 % From Activity Fees
New license issuing fees	: 100
Registration Fees / Activities	: 100 % From Activity Fees
Special services fees - VIP (Optional)	: 1000



(Ministry of Economic)

Documents required

1. Official letter/Letter from competent authorities in the state on publishing Company Memorandum of Association
2. Application Form/Ministry Specimen of incorporation application to be filled in
3. Contract/Memorandum of Association must include the following: - Company Capital must not be less than Dhs. 150,000 - Memorandum must include notifications or notices article - UAE National Partner's share must not be less than 51%
4. Contract/True copy of Partnership Contract, each page notarized and signed by Partners

Fees

L.L.C. Incorporation application : 3000

Legal Form Requirements (Joint-Venture Company)

Documents required

1. Lease/A copy of valid lease contract for the required period of licensing
2. Trade name plan (signboard)/ An approved specimen model of the commercial name calligraphy showing the colors and the sizes
3. Passport/ A copy of the valid passport (Page 1, and the consolidated number page for UAE citizens)/(for non-UAE citizens, a copy of passport, and ensure to verify the Residence Permit page (Residence/Visit).

Fees

Advertising sign fees	: 150
Improve Services Fees	: 25 % From Activity Fees
New license issuing fees	:100
Registration Fees / Activities	: 100 % From Activity Fees
Special services fees - VIP (Optional)	: 1000



Legal Form Requirements (Public Joint - stock)

(Department of Planning and Economy)

Conditions

1. Enclose a feasibility study of the project.
2. Founding partners should not be less than ten.
3. The company's articles of association and memorandum of incorporation shall be published in the Trade Register of the Planning and Economy Department.
4. The company's capital should not be less than ten million dirhams.
5. The members of the board of directors should not be less than three and more than fifteen members

Documents required

1. Authorization of signature form/Signature authentication of the authorized company representative
2. Lease/A copy of valid lease contract for the required period of licensing
3. Trade name plan (signboard)/ An approved specimen model of the commercial name calligraphy showing the colors and the sizes
4. Contract/ The notarized company's articles of association and memorandum of incorporation as per the form prescribed by the Planning and Economy Department.
5. Passport/ A copy of the valid passport (Page 1, and the consolidated number page for UAE citizens)/(for non-UAE citizens, a copy of passport, and ensure to verify the Residence Permit page (Residence/Visit).

Fees

Advertising sign fees	: 150
Comercial Regestration/Issue	: 100
Improve Services Fees	: 25 % From Activity Fees
New license issuing fees	: 100
Registration Fees / Activities	: 100 % From Activity Fees
Special services fees - VIP (Optional)	: 1000



(Ministry of Economic)

Conditions

- Application fees 5000 Dhs, Entry fees 10000 Dhs, Publishing fees 20000 Dhs, Incorporation Declaration fees 1000 Dhs

Documents required

1. Certificate of entry from the Ministry of Economy/Copy of Company Entry Certificate in Commercial Register
2. Declaration/Written declaration from each Director of the Companies names where they occupy the position of Chairman, Vice-Chairman, Director or Managing Director along with the date of assuming each of such positions
3. Declaration/Written declaration that each Director has never been convicted of any crime, felony or misdemeanor constituting a breach to honor or public morals, and each acknowledging that they have never declared bankruptcy
4. Official letter/Certified statement from Chairman or Directors as the case may be and Company Auditor of the U.A.E. nationals' Share in the Company Capital as well as GCC Countries Nationals and the other Nationalities' share in the capital
5. Receipt of funds/Document that states that the Company had settled fees for publishing Ministerial Resolution on Declaration, Memorandum and Articles of Association in the Official Gazette.
6. Statement/List of addresses of Company branches inside and outside the State
7. Statement/List of names of Company Auditors and their addresses
8. Commercial License/Copy of Company Commercial Register



Legal Form Requirements (Private Joint - stock)

(Department of Planning and Economy)

Conditions

1. Company's capital should not be less than two million dirhams.
2. Enclose a feasibility study of the project.
3. Founders shall subscribe in the entire capital.
4. Founders should not be less than three people.
5. Shares shall not be offered for public subscription.
6. The company's articles of association and memorandum of incorporation shall be published in the Trade Register of the Planning and Economy Department.

Documents required

1. Authorization of signature form/A copy of the authentication of the signature of the Company representative
2. Lease/A copy of valid lease contract for the required period of licensing
3. Trade name plan (signboard)/ An approved specimen model of the commercial name calligraphy showing the colors and the sizes
4. Contract/ The notarized company's articles of association and memorandum of incorporation as per the form prescribed by the Planning and Economy Department.
5. Passport/ A copy of the valid passport (Page 1, and the consolidated number page for UAE citizens)/(for non-UAE citizens, a copy of passport, and ensure to verify the Residence Permit page (Residence/Visit).

Fees

Advertising sign fees	: 150
Comercial Registration/Issue	: 100
Improve Services Fees	: 25 % From Activity Fees
New license issuing fees	: 100
Registration Fees / Activities	: 100 % From Activity Fees
Special services fees - VIP (Optional)	: 1000



(Ministry of Economic)

Conditions

- Application fees 5000 Dhs, Entry fees 10000 Dhs, Publishing fees 20000 Dhs, Incorporation Declaration fees 1000 Dhs

Documents required

1. A Certificate of good behavior/Written declaration that each Director has never been convicted of any crime, felony or misdemeanor constituting a breach to honor or public morals, and each acknowledging that they have never declared bankruptcy
2. Certificate of entry from the Ministry of Economy/Copy of Company Entry Certificate in Commercial Register
3. Declaration/Written declaration from each Director of the Companies names where they occupy the position of Chairman, Vice-Chairman, Director or Managing Director along with the date of assuming each of such positions
4. Official letter/Certified statement from Chairman or Directors as the case may be and Company Auditor of the U.A.E. nationals' Share in the Company Capital as well as GCC Countries Nationals and the other Nationalities' share in the capital
5. Official letter/List of addresses of Company branches inside and outside the State
6. Receipt of funds/Document that states that the Company had settled fees for publishing Ministerial Resolution on Declaration, Memorandum and Articles of Association in the Official Gazette.
7. Statement/List of names of Company Auditors and their addresses
8. Commercial License/Copy of Company Commercial Register



Legal Form Requirements (General Partnership)

(Department of Planning and Economy)

Conditions:

The company's articles of association shall be published in the Trade Register of the Planning and Economy Department.

Documents required

1. Agency Agreement/An attested authorization for delegating a third party upon submitting the application
2. Authorization of signature form/A copy of the authentication of signature of the company representative
3. Lease/A copy of valid lease contract for the required period of licensing
4. Trade name plan (signboard)/ An approved specimen model of the commercial name calligraphy showing the colors and the sizes
5. Contract/Notarized Memorandum of Association of the general partnership company provided that it is restricted to U.A.E. nationals and the Partner's holding joint liability Passport/ A copy of the valid passport (Page 1, and the consolidated number page for UAE citizens)/(for non-UAE citizens, a copy of passport, and ensure to verify the Residence Permit page (Residence/Visit).

Fees

Advertising sign fees	: 150
Comercial Regestration/Issue	: 100
Improve Services Fees	: 25 % From Activity Fees
New license issuing fees	: 100
Registration Fees / Activities	: 100 % From Activity Fees
Special services fees - VIP (Optional)	: 1000

(Ministry of Economic)

Conditions

- Applicant must be a normal UAE national/Partners must be UAE Nationals



Documents required

1. Official letter/Letter from competent authorities in the state on publishing Company Memorandum of Association
2. Application Form/Ministry application form specimen to be filled in
3. Contract/True copy of Partnership Contract, each page attested and stamped

Fees

Incorporation application : 2000

Legal Form Requirements (Commandite- Simple Limited Partnership)

(Department of Planning and Economy)

Conditions

1. Ensure that the general partner is a UAE citizen and assumes all obligations.
2. It is not permitted to adjoin a partner limited with shares in a third party-related
3. management.
4. It is not permitted to adjoin a partner limited with shares in the trade name.
5. The company's articles of association shall be published in the Trade Register of the Planning and Economy Department.

Documents required

1. Authorization of signature form/A copy of the authentication of signature of the company representative
2. Lease/A copy of valid lease contract for the required period of licensing
3. No objection letter/A copy of a no objection certificate from the previous sponsor (residence) or a no objection letter from Abu Dhabi Passports and Immigration Department (residence/visit)



4. Trade name plan (signboard)/ An approved specimen model of the commercial name calligraphy showing the colors and the sizes
5. Contract/Notarized Memorandum of Association of the Company
6. Passport/ A copy of the valid passport (Page 1, and the consolidated number page for UAE citizens)/(for non-UAE citizens, a copy of passport, and ensure to verify the Residence Permit page (Residence/Visit).

Fees

Advertising sign fees	: 150
Comercial Registration/Issue	: 100
Improve Services Fees	: 25 % From Activity Fees
New license issuing fees	: 100
Registration Fees / Activities	: 100 % From Activity Fees
Special services fees - VIP (Optional)	: 1000

(Ministry of Economic)

Documents required

1. Official letter/Letter from competent authorities in the state on publishing CompanyMemorandum of Association
2. Applicatiion Form/Ministry application form specimen to be filled in
3. Contract/True copy of Partnership Contract, each page certified and stamped

Fees

Incorporation application	: 2000
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Legal Form Requirements (Commandite Limited by shares)

Conditions

1. Company's capital should not be less than five hundred thousand dirhams.
2. General partners shall be liable with all their assets for company's obligations.
3. It is not permitted to include the name of the shareholding partner in the company's name.
4. Shareholding partners shall not be liable to company's obligations except within the amount of their shares in the company's capital.
5. The capital shall be divided into equal and negotiable shares.
6. The company's articles of association shall be published in the Trade Register of the Planning and Economy Department.

Documents required

7. Authorization of signature form/A copy of authentication of signature of the company representative
8. Lease/A copy of valid lease contract for the required period of licensing
9. Trade name plan (signboard)/ An approved specimen model of the commercial name calligraphy showing the colors and the sizes
10. Contract/Notarized Memorandum of association of the company
11. Passport/ A copy of the valid passport (Page 1, and the consolidated number page for UAE citizens)/(for non-UAE citizens, a copy of passport, and ensure to verify the Residence Permit page (Residence/Visit).

Fees

Advertising sign fees	: 150
Comercial Registration/Issue	: 100
Improve Services Fees	: 25 % From Activity Fees
New license issuing fees	: 100
Registration Fees / Activities	: 100 % From Activity Fees
Special services fees - VIP (Optional)	: 100



Legal Form Requirements (Branch)

(Department of Planning and Economy)

Documents required

9. Agency Agreement/Resolution by the Company Board of Directors to open a branch of the Company in the Emirate of Abu Dhabi in addition to the official Power of Attorney to the representatives of the Company.(Foreign Companies)
10. An undertaking letter/An undertaking by the Parent company to assume any financial liability on the branches thereof in the country.-Foreign Companies
11. Authorization of signature form/A copy of the authentication of the signature of the Company
12. Commercial register/A copy of the entry in the commercial register
13. Document/All documents translated and duly attested
14. Lease/A copy of valid lease contract for the required period of licensing Local Services Agent Contract
15. Trade name plan (signboard)/ An approved specimen model of the commercial name calligraphy showing the colors and the sizes
16. Application Form/An application from the licensee to open a branch - for local companies
17. Commercial License/Trade license copy
18. Contract/Notarized Memorandum of Association of the Company (Foreign Companies)
19. Passport/ A copy of the valid passport (Page 1, and the consolidated number page for UAE citizens)/(for non-UAE citizens, a copy of passport, and ensure to verify the Residence Permit page (Residence/Visit).

Fees

Advertising sign fees	: 150
Commercial Registration/Issue	: 100
Improve Services Fees	: 25 % From Activity Fees
New license issuing fees	: 100
Registration Fees / Activities	: 100 % From Activity Fees
Special services fees - VIP (Optional)	: 1000



(Ministry of Economic)

Conditions

- All foreign documents should be translated into Arabic by a Legal Translator, attested by the Ministry of Justice and attached to the file submitted.

Documents required

4. Agency Agreement/Agency Contract concluded between the Foreign Company and the local agent , as well as a true copy thereof.
5. Budget/Last two balance sheets of the foreign company, along with the auditor's report, profit and loss account and the notes attested by government authorities
6. Document/Foreign Company competent Administrative Authority resolution to open the branch or the office and practise the activity in the UAE, as well as the authorization issued to the Company applicant representatives, provided that such documents be duly certified and officially attested.
7. Practical Experience - Credentials/Manager's Experience and Academic Qualifications (for Consulting, Legal and Auditing Companies).
8. Specialization certificates/Bank Certificate of a Bank Guarantee to the order of the Ministry of Economy. in the amount of 50.000 DHS
9. Specialization certificates/Official certificate from competent authorities in the state where the company is registered stating: - Company is incorporated & registered in the respective state - Legal Status Statement - Company Capital - Representatives' names, capacities and extent of their powers
10. Statement/Statement on the most important operations exercised by the Foreign Company outside the UAE, and the previous expertise in the scope of activity required for practice and the countries where it practices the same
11. Contract/True copy of the Foreign Company Memorandum of Association or Articles of Association duly certified by official authorities.

Fees

Incorporation of a Foreign Company branch: 5000
Ministry Registration Fees : 10000



For more info, please contact us

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