



Three Options and Legal documents required for Registration of a Company in the Ajman Free Zone Authority

Option 1: Branch of a Local Company / Branch of a Foreign Company

Document Required

The following documents must be attached with the application form:

1. The feasibility study of the project and the anticipated schedule for its completion together with relevant plans and drawings (for industrial projects).
2. Incorporation or Registration Certificate from the competent authority in the country where the company is registered.
3. The Memorandum and/or Articles of Association of the company.
4. Decision or resolution of the competent authority of the company authorising it to invest or carry out the specific activity in the Free Zone and appointing a representative or a manager with Power of Attorney duly notarised and legalised to act on behalf of the company.
5. Copy of the passport of the representative or manager of the company.
6. Document 2, 3 and 4 should be certified by the Chamber of Commerce and the UAE Embassy in the country where the company is registered.

Share Capital

- No shared Capital required

License & Registration Fee

- License Fee

<u>Trading License</u>	
One Activity Trading License	AED 3,900
Two Activities Trading License	AED 5,200
Three Activities Trading License	AED 6,500
General Trading License	AED 9,100
<u>Professional/Service License</u>	AED 6,500
<u>Industrial License</u>	AED 9,100
<u>National Industrial License</u>	AED 9,100
- Registration Fee AED 2,000



Option 2: Free Zone Entity (FZE)

Document Required

Any person or Entity wishing to establish a FZE must complete an application form provided by the Authority and attach the following documents:

1. The feasibility study of the project and the anticipated schedule for its completion together with relevant plans and drawings (for industrial projects).
2. Passport copy of the proprietor.
3. A letter of statement indicating a deposit of USD 50,000 in any UAE bank.
4. NOC from the existing sponsor certified from the official authority if the applicant is a resident of the UAE.

Share Capital

- Minimum Capital required AED 1,83,500/-(USD 50,000)

License & Registration Fee

- License Fee
 - Trading License

One Activity Trading License	AED 3,900
Two Activities Trading License	AED 5,200
Three Activities Trading License	AED 6,500
General Trading License	AED 9,100
 - Professional/Service License AED 6,500
 - Industrial License AED 9,100
 - National Industrial License AED 9,100
- Registration Fee AED 2,000



Option 3: Free Zone Company

Document Required

1. The Application form with the initial approval for the name of the company and its activity.
2. Articles of incorporation as per the Free Zone specimen duly completed and authenticated by the Free Zone Authority.
3. Bank certificate with capital of UAE Dhs. 500,000.
4. Passport copies of the shareholders and:
 - i. Copy of Articles of Association of the company.
 - ii. Power of Attorney duly legalised for the company representative with the authority to set-up and sign on behalf of the company.

Share Capital

- Minimum Capital required AED 500,000/-

License & Registration Fee

- License Fee

<u>Trading License</u>	
One Activity Trading License	AED 3,900
Two Activities Trading License	AED 5,200
Three Activities Trading License	AED 6,500
General Trading License	AED 9,100
<u>Professional/Service License</u>	AED 6,500
<u>Industrial License</u>	AED 9,100
<u>National Industrial License</u>	AED 9,100
- Registration Fee AED 2,000



Facilities

Offices:

- *Block A – B – C – D – E (16 sq. m)*

The rent is Dhs.33, 000/-(Annual)

The rent includes the water, electricity and air-conditioning.

Additional fees for the office:

- Office Maintenance Dhs. 200/--(Annual)
- General Services Dhs. 250/--(Annual)
- Sign board Dhs. 200/-- (One time)
- Refundable Guarantee Dhs. 5,000/--(One time)

- *Block A1 – B1*

Size (sq.m)	Rate(Dhs)/sq.m
From 26 To 29	1800
From 30 To 35	1800
From 36 To 40	1800

- *New Building Block C1 from 5th To 10th Floor*

Size (sq.m)	Rate(Dhs)/sq.m
From 26 To 29	1800
From 30 To 35	1800
From 36 To 40	1800

- *New Building Block C1 from 11th To 14th Floor*

Size (sq.m)	Rate(Dhs)/sq.m
From 26 To 29	1800
From 30 To 35	1800
From 36 To 40	1800

The rent includes water, electricity and air-conditioning.

Additional fees for the office:

- Office Maintenance Dhs. 200/--(Annual)
- General Services Dhs. 250/--(Annual)
- Sign board Dhs. 200/-- (One time)
- Refundable Guarantee Dhs. 3,000/--(One time)

Payment for all offices will be in one installment & for Block C1 the rent will start when the offices are finished.

* (5) Employment visa (including the owner) will be allowed for all types of offices .

Electronic Office Center - EOC

- Rent Dhs. 18000/--(Annual)
- Office Maintenance Dhs. 200/--(Annual)
- General Services Dhs. 250/--(Annual)

* (1) employment visa (including the owner) will be allowed for all types of EOC Licenses .



Warehouses:

a) Block A – B - D

The sq. m rent is Dhs. 300/-- and the sizes available are:

225², 280 m², 360 m², 540 m², 560 m².

b) Block C – E – F

The total area of the warehouse is 257m², 330m², 300m², 250m². The rent is Dhs. 250 per sq. m.

Additional fees:

- Warehouse Maintenance Dhs. 1,000/--(Annual)
- Refundable Guarantee Dhs.5,000/-(non-industrial licenses)
- Sign board Dhs. 750/--.(One time)
- General Services Dhs. 500/--(Annual)

* Number of employment visa is linked to the company activity.

Land:

The minimum plot size is 2,000 sq/m, the rent is Dhs.2 0/= /sq. m per year.



Frequently Asked Questions - AFZA

1. Does Ajman Free Zone finance projects?
No, Ajman Free Zone doesn't provide financing services to the projects.
2. Could I transfer my money outside UAE?
Yes, there is no any restriction in this regard.
3. Is there any Income tax applied on companies or individuals?
There is neither any personal income tax nor any corporate tax.
4. Could my Company compete freely with similar companies?
Yes, Ajman Free Zone follows opened and free business policy without any restrictions against competition.
5. Do banks and financial institutes provide services to the Companies that are registered in Ajman Free Zone?
Yes, but they should obtain the required permission.
6. Is it possible for more than one company to participate in the rent?.
No, this is not permitted.
7. Is it possible for me to be a partner in more than one project inside the free zone?
Yes, there is no any restriction regarding number of projects that the investor can participate in.
8. Do I need a local partner to invest in Ajman Free Zone?
No, there are no any restrictions on the Foreigner's exclusive proprietorship.
9. Is it possible for me to sell my merchandise and services in UAE?
Yes, as per the valid-laws.
10. Is it possible for me to obtain a certificate of origin for the goods that the goods that are manufactured in the Free Zone?
Yes, if 40% of production cycle is completed in the Free Zone.
11. Is it possible for me to freely move from and to Ajman Free Zone?
Yes.
12. Is it possible to change the activities covered in the license?
Yes, but after obtaining the approval for such application and pay the necessary fees for change.
13. What is the validity period of the Ajman Free Zone License?
It is valid for one year, renewed annually if the investor is having a valid tenancy contract and paid all the dues.
14. Could I open a branch for my existing company?
Yes, you may open a branch or a representation setup to your existing company.
15. What are the types of activities permitted to be practiced in Ajman Free Zone?
All good types of activities shall be reviewed.
16. Is it possible for me to import and export goods?
Yes, as per the license granted to you.
17. What is the validity period for my residence visa?
Three years.
18. Is it possible for my family to stay with me in the U.A.E.?
Yes, but you have to follow the official immigration procedures.
19. Will my family members be allowed to work?
Yes, after obtaining residence visas.
20. Is there any restriction to transport between the Emirates?
No you may freely transport.



21. Is there any restriction regarding my departure?
As soon as you obtain a valid visa, you may enter and leave the country without any restriction.
22. Do I have to recruit UAE staff?
No, companies may recruit staff from nationalities of their choice.
23. Is my staff allowed to reside in my factory or store?
No, they shall be accommodated in residential complexes inside the free zone.
24. What are the communication services available in the free zone?
International and local telephone line services, fax, and e-mail and Internet services through telephone.
25. Is the hired unit ready for connection?
Yes all units for offices, store and land are ready for connection.
26. Is there any maximum limit for number of service lines that I may obtain?
No, there is no maximum limit.
27. What are the available international communication lines?
To all countries around the world.
28. Are the communication rates competitive to rates of other countries in the region?
Yes, prices are competitive to you and available in the investor's directory.