

Twenty five options and Legal documents required for Registration of a Company in the Dubai International Financial Centre (DIFC)

Overview

Retail Outlets

1. Limited Liability Company
2. Company Limited by Shares
3. Foreign Recognised Company

Non Retail Entities

1. Limited Liability Company
2. Company Limited by Shares
3. General Partnership
4. Limited Liability Partnership
5. Limited Partnership
6. Protected Cell Company
7. Investment Company
8. Foreign Recognised Company
9. Recognised Limited Liability Partnership
10. Recognised Limited Partnership
11. Recognised Partnership
12. Supra National Entity as a Foreign Recognised Company
13. Supra National Entity as a Company Limited by Shares

Dubai Mercantile Exchange (DME)

1. Limited Liability Company
2. Company Limited by Shares
3. Limited Liability Partnership
4. Recognised Limited Liability Partnership
5. Foreign Recognised Company
6. General Partnership
7. Recognised Partnership
8. Recognised Limited Partnership
9. Limited Partnership

Retail Outlets - Limited Liability Company

Documents required for Incorporating a Limited Liability Company

1. Application for Reservation of a Limited Liability Company Name. **Form LLC1** (Optional)
2. Application for Incorporation of a Limited Liability Company. **Form LLC2**
3. A copy of the company's proposed Memorandum and Articles of Association. This must be signed by the incorporators and their signatures notarised. Alternatively, incorporators can sign in the presence of the DIFC official who can witness their signatures
4. Approval from the DIFCA's Registration Review Committee.

If an incorporator is a body corporate:

1. A copy of the incorporator's current Certificate of Incorporation or Registration in its place of origin, or a document of similar effect, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
2. If any documents are not in the English Language they must be accompanied by an official translation certified to the satisfaction of the Registrar.
3. Resolution of the Board of Directors or Shareholders (or other applicable top management body) authorising the incorporation of the Company in the DIFC or for the investment in the new DIFC Company.
4. Resolution of the Board of Directors or Shareholders (or other applicable top management body) appointing: a) the person authorised to sign documents on behalf of the body corporate in relation to the incorporation of the new Company; b) appointing the person authorised to sign documents in all matters following incorporation of the new Company. (In some cases the Board will authorise the issue of a Power of Attorney giving a named individual the powers to sign all documents in connection with the establishment of the Company).
5. Resolution of the Board of Directors or Shareholders (or other applicable top management body) stating that the Articles of Association have been duly adopted by the Company.
6. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares or membership interest, regardless of whose name the shares are in. **Form LLC8.**

Applicable to both, if an incorporator is an individual or a body corporate:

1. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
2. Foreign Direct Investment Form ("FDI").
3. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
4. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
5. Passport copies of all directors, officers, and members.

The Form **LLC01** is only required if the company wants to reserve the name to avoid someone else using it.

Fees

Application for Reservation of Name	US\$ 340
Application for Incorporation of a Limited Liability Company	US\$ 3,400
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 5,100

Retail Outlets – Company Limited by Shares

Documents required for Incorporating a Company Limited by Shares

1. Application for Reservation of a Company Name. **Form LTD1** (Optional. The Form **LTD1** is only required if the company wants to reserve the name to avoid someone else using it).
2. Application for Incorporation of a Company Limited by Shares. **Form LTD2**
3. A copy of the company's proposed Articles of Association. This must be signed by the incorporators and their signatures notarised. Alternatively, incorporators can sign in the presence of the DIFC official who can witness their signatures. .
4. Approval from the DIFCA or DFSA. (DFSA if undertaking financial services).

If an incorporator is a body corporate:

5. A copy of the incorporator's current Certificate of Incorporation or Registration in its place of origin, or a document of similar effect, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
6. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
7. Resolution of the Board of Directors authorising the incorporation of the Company in the DIFC or for the investment in the new DIFC Company.
8. Resolution of the Board of Directors appointing: a) the person authorised to sign documents on behalf of the body corporate in relation to the incorporation of the new Company; b) appointing the person authorised to sign documents in all matters following incorporation of the new Company. (In some cases the Board will authorise the issue of a Power of Attorney giving a named individual the powers to sign all documents in connection with the establishment of the Company).
9. Resolution of the Board of Directors stating that the Articles of Association have been duly adopted by the Company.
10. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares, regardless of whose name the shares are in. **Form LTD8**.

Applicable to both, if an incorporator is an individual or a body corporate:

11. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
12. Foreign Direct Investment Form ("FDI").
13. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
14. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
15. Passport copies of all directors, officers, and shareholders (if shareholders are individuals).

Fees

Application for Reservation of Name	US\$ 340
Application for Incorporation of a Company Limited by Shares	US\$ 3,400
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 5,100

Retail Outlets – Foreign Recognised Company

Documents required for registering a Foreign Recognised Company

1. Application for Reservation of a Recognised Company name. **Form RCO1** (Optional)
2. Application for Registration of a Recognised Company. **Form RCO2**.
3. A copy of the current certificate of the foreign company's incorporation or registration in its place of origin, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
4. Approval from the DIFCA or DFSA which must state the business that has been approved and the licence, if any, issued to the company.
5. A copy of the foreign company's constitution certified as a true copy by the company secretary or director of the company. This signature must be notarised in the country of origin.
6. A copy of the foreign company's most recent audited accounts filed with the relevant authority in the jurisdiction in which it is incorporated.
7. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares, regardless of whose name the shares are in. **Form RCO6**
8. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
9. Resolution of the Board of Directors authorising the establishment of the Foreign Recognised Company in the DIFC.
10. Resolution of the Board of Directors appointing the person authorised to sign the documents and to take all actions necessary: a) for setting up the Recognised Company; b) following registration of the Recognised Company. In some cases the Board will authorise the issue of a Power of Attorney giving a named individual the powers to carry out the aforementioned activities.
11. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
12. Foreign Direct Investment Form ("FDI").
13. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
14. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
15. Passport copies of all directors, officers, and shareholders.

The Form **RCO1** is only required if the company wants to reserve the name to avoid someone else using it.

Fees

Application for Reservation of Name	US\$ 340
Application for Incorporation of a Limited Liability Company	US\$ 3,400
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 5,100

Non Retail Entities – Limited Liability Company

Documents required for Incorporating a Limited Liability Company

1. Application for Reservation of a Limited Liability Company Name. **Form LLC1** (Optional)
2. Application for Incorporation of a Limited Liability Company. **Form LLC2**
3. A copy of the company's proposed Memorandum and Articles of Association. This must be signed by the incorporators and their signatures notarised. Alternatively, incorporators can sign in the presence of the DIFC official who can witness their signatures.
4. Approval from the DIFCA's Registration Review Committee.

If an incorporator is a body corporate:

1. A copy of the incorporator's current Certificate of Incorporation or Registration in its place of origin, or a document of similar effect, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
2. If any documents are not in the English Language they must be accompanied by an official translation certified to the satisfaction of the Registrar.
3. Resolution of the Board of Directors or Shareholders (or other applicable top management body) authorising the incorporation of the Company in the DIFC or for the investment in the new DIFC Company.
4. Resolution of the Board of Directors or Shareholders (or other applicable top management body) appointing: a) the person authorised to sign documents on behalf of the body corporate in relation to the incorporation of the new Company; b) appointing the person authorised to sign documents in all matters following incorporation of the new Company. (In some cases the Board will authorise the issue of a Power of Attorney giving a named individual the powers to sign all documents in connection with the establishment of the Company).
5. Resolution of the Board of Directors or Shareholders (or other applicable top management body) stating that the Articles of Association have been duly adopted by the Company.
6. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares or membership interest, regardless of whose name the shares are in. **Form LLC8**.

Applicable to both, if an incorporator is an individual or a body corporate:

1. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
2. Foreign Direct Investment Form ("FDI").
3. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
4. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
5. Passport copies of all directors, officers, and members.

The Form **LLC01** is only required if the company wants to reserve the name to avoid someone else using it.

Fees

Application for Reservation of Name	US\$ 800
Application for Incorporation of a Limited Liability Company	US\$ 8,000
Commercial License fee (payable upon incorporation and annual renewal)	US\$12,000

Non Retail Entities - Company Limited by Shares

Documents required for Incorporating a Company Limited by Shares

1. Application for Reservation of a Company Name. **Form LTD1** (Optional. The Form **LTD1** is only required if the company wants to reserve the name to avoid someone else using it).
2. Application for Incorporation of a Company Limited by Shares. **Form LTD2**
3. A copy of the company's proposed Articles of Association. This must be signed by the incorporators and their signatures notarised. Alternatively, incorporators can sign in the presence of the DIFC official who can witness their signatures. .
4. Approval from the DIFCA or DFSA. (DFSAs if undertaking financial services).

If an incorporator is a body corporate:

1. A copy of the incorporator's current Certificate of Incorporation or Registration in its place of origin, or a document of similar effect, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
2. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
3. Resolution of the Board of Directors authorising the incorporation of the Company in the DIFC or for the investment in the new DIFC Company.
4. Resolution of the Board of Directors appointing: a) the person authorised to sign documents on behalf of the body corporate in relation to the incorporation of the new Company; b) appointing the person authorised to sign documents in all matters following incorporation of the new Company. (In some cases the Board will authorise the issue of a Power of Attorney giving a named individual the powers to sign all documents in connection with the establishment of the Company).
5. Resolution of the Board of Directors stating that the Articles of Association have been duly adopted by the Company.
6. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares, regardless of whose name the shares are in. **Form LTD8**.

Applicable to both, if an incorporator is an individual or a body corporate:

1. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
2. Foreign Direct Investment Form ("FDI").
3. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
4. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
5. Passport copies of all directors, officers, and shareholders (if shareholders are individuals).

Fees

Application for Reservation of Name	US\$ 800
Application for Incorporation of a Company Limited by Shares	US\$ 8,000
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 12,000

Non Retail Entities – General Partnership

Documentation requirements for Registering a General Partnership

1. Application for Reservation of a General Partnership Name. **Form GP1** (Optional)
2. Application for Registration of a General Partnership. **Form GP2**.
3. Approval from the DIFCA or DFSA which must state the nature of business that has been approved and the licence, if any, issued to the company.

If any partner is a body corporate:

1. A copy of the current Certificate of Incorporation or Registration of the body corporate or similar document, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
2. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
3. Resolution of the Partners or approval of the Partners authorising the registration of the Partnership in the DIFC.
4. Resolution of the Partners or approval of the Partners, appointing the person authorised to sign documents on behalf of the body corporate: a) in relation to the registration of the Partnership; b) following registration of the Partnership.

Applicable to both, if a partner is an individual or a body corporate:

1. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
2. Foreign Direct Investment Form ("FDI").
3. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
4. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
5. Passport copies of all partners.

The Form **GP1** is only required if the partnership wants to reserve the name to avoid someone else using it.

Fees

Application for Reservation of Name	US\$ 800
Application for Registration of a General Partnership	US\$ 4,000
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 12,000

Non Retail Entities – Limited Liability Partnership

Documents required for Incorporating a Limited Liability Partnership

1. Application for Reservation of a LLP Name. **Form LLP1** (Optional)
2. Application for Incorporation of a LLP. **Form LLP2**.
3. A copy of the Limited Liability Partnership Agreement. This must be signed by the partners and their signatures notarised. Alternatively, incorporators can sign in the presence of the DIFC official who can witness their signatures.
4. Approval of the DIFCA (or DFSA in the case of financial services) which must state the business that has been approved and the licence, if any, issued to the company.

If an incorporator is a body corporate:

1. A copy of the current Certificate of Incorporation or Registration of the body corporate or similar document, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
2. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
3. Approval of the Partners authorising the incorporation of the LLP in the DIFC.
4. Approval of the Partners appointing the person authorised to sign documents on behalf of the body corporate: a) in relation to the incorporation of the new LLP; b) following incorporation of the new LLP.

Applicable to both, if a partner is an individual or a body corporate:

1. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
2. Foreign Direct Investment Form "FDI").
3. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
4. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
5. Passport copies of all partners.

The Form **LLP1** is only required if the LLP wants to reserve the name to avoid someone else using it.

Fees

Application for reservation of name	US\$ 800
Application for Incorporation of a LLP	US\$ 8,000
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 12,000

Non Retail Entities – Limited Partnership

Documents required for Incorporating a Limited Partnership ("LP")

1. Application for Reservation of a LP Name (**Form LP1** (Optional)).
2. Application for Incorporation of a LP (**Form LP2**).
3. A copy of the Limited Partnership Agreement. This must be signed by the general partner(s) and their signatures notarised. Alternatively, incorporators can sign in the presence of the DIFC official who can witness their signatures
4. Approval of the DIFCA (or DFSA in the case of regulated entities) which must state the business that has been approved and the licence, if any, issued to the company.

If an partner is a body corporate:

1. A copy of the current Certificate of Incorporation or Registration of the body corporate or similar document, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
2. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
3. Approval of the Partners authorising the incorporation of the LP in the DIFC.
4. Approval of the Partners appointing the person authorised to sign documents on behalf of the body corporate: a) in relation to the incorporation of the new LP; b) following incorporation of the new LP.
5. If general partner or limited partner is a body corporate, details of beneficial owners, who enjoy direct or indirect benefits of having interest or the number and class of units or other rights in partnership, should be disclosed (**Form LP3**).

Applicable to both, if a partner is an individual or a body corporate:

1. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
2. Foreign Direct Investment Form ("FDI").
3. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
4. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
5. Passport copies of all partners.

The Form **LP1** is only required if the LP wants to reserve the name to avoid someone else using it.

Fees

Application for reservation of name	US\$ 800
Application for Incorporation of a LP	US\$ 4,000
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 12,000

Non Retail Entities – Protected Cell Company

Documents required for Conversion of a company into a Protected Cell Company *1

1. Application for Reservation of a Company Name. **Form PCC1** (Optional)
2. Application for Conversion of a company into PCC. **Form PCC2**
3. A copy of the company's Articles of Association (need to reflect amendments as may be necessary to facilitate the conversion of the company into PCC). This must be signed by the incorporators and their signatures notarised. Alternatively, incorporators can sign in the presence of the DIFC official who can witness their signatures.
4. Special Resolution approving any change of the Articles of Association and conversion of status of the company into PCC.
5. Resolution of the Board of Directors appointing: a) the person authorised to sign documents on behalf of the body corporate in relation to the conversion into PCC; b) appointing the person authorised to sign documents in all matters following conversion of the Company. (In some cases the Board will authorise the issue of a Power of Attorney giving a named individual the powers to sign all documents in connection with the conversion of the Company).
6. Approval from the DFSA to convert into PCC.
7. A copy of the incorporator's current Certificate of Incorporation or Registration in its place of origin, or a document of similar effect, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
8. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
9. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares, regardless of whose name the shares are in. **Form PCC8**.
10. Personnel Sponsorship Agreement signed by both parties (original).
11. Foreign Direct Investment Form ("FDI").
12. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
13. Passport copies of all directors, officers, and shareholders.

The Form **PCC1** is only required if the company wants to reserve the name to avoid someone else using it.

Fees

Application for Reservation of Name	US\$ 800
Application for Incorporation of a Company Limited by Shares	US\$ 8,000
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 12,000

1* A company can be converted into PCC for the sole purpose of Insurance Business.

Non Retail Entities – Investment Company

Documents required for Incorporating an Investment Company (fund)

1. Application for Reservation of a Company Name. **Form LTD1** (Optional)
2. Application for Incorporation of a Company Limited by Shares. **Form LTD2**
3. A copy of the Company's proposed Articles of Association. This must be drafted in compliance with Collective Investment Law and DIFC Companies Regulations (Part 13), signed by the incorporators and their signatures notarised. Alternatively, incorporators can sign in the presence of the DIFC official who can witness their signatures.
4. Legal opinion issued by a legal representative confirming that the Articles have been drafted in compliance with the Collective Investment Law and DIFC Companies Regulations (Part 13).
5. Consent of DFSA to incorporate the fund.
6. A copy of the incorporator's current Certificate of Incorporation or Registration in its place of origin, or a document of similar effect, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
7. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
8. Resolution of the Board of Directors authorising the incorporation of the Company in the DIFC or for the investment in the new DIFC Company.
9. Resolution of the Board of Directors appointing: a) the person authorised to sign documents on behalf of the body corporate in relation to the incorporation of the new Company; b) appointing the person authorised to sign documents in all matters following incorporation of the new Company. (In some cases the Board will authorise the issue of a Power of Attorney giving a named individual the powers to sign all documents in connection with the establishment of the Company).
10. Resolution of the Board of Directors stating that the Articles of Association have been duly adopted by the Company.
11. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
12. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares, regardless of whose name the shares are in. **Form LTD8**.
13. Letter issued by the incorporating shareholder stating that personnel and office space will be provided by the Fund Operator (or the Fund Manager, whichever is applicable).
14. Passport copies of all directors and company secretary.

The Form **LTD1** is only required if the company wants to reserve the name to avoid someone else using it.

Fees

Application for Reservation of Name	US\$ 800
Application for Incorporation of a Company Limited by Shares	US\$ 8,000
Commercial License fee (payable upon incorporation and annually)	US\$ 12,000

Non Retail Entities – Foreign Recognised Company

Documents required for registering a Foreign Recognised Company

1. Application for Reservation of a Recognised Company name. **Form RCO1** (Optional)
2. Application for Registration of a Recognised Company. **Form RCO2**.
3. A copy of the current certificate of the foreign company's incorporation or registration in its place of origin, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
4. Approval from the DIFCA or DFSA which must state the business that has been approved and the licence, if any, issued to the company.
5. A copy of the foreign company's constitution certified as a true copy by the company secretary or director of the company. This signature must be notarised in the country of origin.
6. A copy of the foreign company's most recent audited accounts filed with the relevant authority in the jurisdiction in which it is incorporated.
7. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares, regardless of whose name the shares are in. **Form RCO6**
8. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
9. Resolution of the Board of Directors authorising the establishment of the Foreign Recognised Company in the DIFC.
10. Resolution of the Board of Directors appointing the person authorised to sign the documents and to take all actions necessary: a) for setting up the Recognised Company; b) following registration of the Recognised Company. In some cases the Board will authorise the issue of a Power of Attorney giving a named individual the powers to carry out the aforementioned activities.
11. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
12. Foreign Direct Investment Form ("FDI").
13. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
14. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
15. Passport copies of all directors, officers, and shareholders.

The Form **RCO1** is only required if the company wants to reserve the name to avoid someone else using it.

Fees

Application for reservation of name	US\$ 800
Application for Registration of a Recognised Company	US\$ 8,000
Commercial License fee (payable upon registration and annual renewal)	US\$ 12,000

Non Retail Entities – Recognised Limited Liability Partnership

Documents required for registering a Recognised Limited Liability Partnership

1. Application for Reservation of a RLLP Name. **Form RLLP1** (Optional)
2. Application for Registration of a RLLP. **Form RLLP2**.
3. Approval from the DIFCA or (DFSA for financial services) which must state the business that has been approved and the licence, if any, issued to the company.
4. A copy of the current Certificate of Incorporation or Registration of the foreign Limited Liability Partnership or similar document, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
5. Copy of the foreign Limited Liability Partnership's most recent audited accounts filed with the relevant authority in the jurisdiction in which it is incorporated.
6. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
7. Approval of the Members of the foreign LLP authorising the registration of the RLLP in the DIFC.
8. Approval of the Members of the foreign LLP appointing the person authorised to sign documents on its behalf: a) with respect to the registration of the new RLLP; b) following registration of the new RLLP.
9. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares, regardless of whose name the shares are in. **Form RLLP5**.
10. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
11. Foreign Direct Investment Form ("FDI").
12. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
13. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
14. Passport copies of all Members.

The Form **RLLP1** is only required if the LLP wants to reserve the name to avoid someone else using it.

Fees

Fee for Reservation of Name	US\$ 800
Fee for Registration of a Recognised LLP	US\$ 8,000
Commercial License fee (payable upon registration and annual renewal)	US\$ 12,000

Non Retail Entities – Recognised Limited Partnership

Documents required for Registration a Recognised Limited Partnership ("RLP")

1. Application for Reservation of a RLP Name. **Form RLP1** (Optional)
2. Application for Incorporation of a RLP. **Form RLP2**.
3. Approval of the DIFCA (or DFSA in the case of regulated entities) which must state the business that has been approved and the licence, if any, issued to the company.
4. A copy of the current Certificate of Incorporation or Registration of the body corporate or similar document, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
5. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
6. Approval of the Partners authorising the registration of the RLP in the DIFC.
7. Approval of the Partners appointing the person authorised to sign documents on behalf of the body corporate: a) in relation to the registration of RLP; b) following registration of RLP.
8. Details of beneficial owners, who enjoy direct or indirect benefits of having interest or the number and class of units or other rights in partnership, should be disclosed (**Form RLP3**).
9. Personnel Sponsorship Agreement signed by both parties (please print on blank paper, print in all the details and submit in duplicate).
10. Foreign Direct Investment Form ("FDI").
11. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
12. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
13. Passport copies of all partners.

The Form **RLP1** is only required if the RLP wants to reserve the name to avoid someone else using it

Fees

Application for reservation of name	US\$ 800
Application for Registration of a RLP	US\$4,000
Commercial License fee (payable upon registration and annual renewal)	US\$ 12,000

Non-Retail Entities - Recognised Partnership

Documentation requirements for Registering a Recognised Partnership

1. Application for Reservation of a Recognised Partnership Name. **Form RP1** (Optional)
2. Application for Registration of a Recognised Partnership. **Form RP2.**
3. A copy of the current Certificate of Incorporation or Registration of the foreign partnership or similar document, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
4. Approval from the DIFCA or DFSA which must state the nature of business that has been approved and the licence, if any, issued to the company.
5. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
6. Approval of the Partners of the foreign partnership authorising the registration of the partnership in the DIFC.
7. Approval of the Partners of the foreign partnership, appointing the person authorised to sign documents: a) in relation to the registration of the partnership in the DIFC; b) following registration of the partnership in the DIFC.
8. Details of beneficial owners, i.e. names and details of the partners/members who enjoy direct or indirect benefits from owning in excess of 10% of equity. **Form RP5**
9. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
10. Foreign Direct Investment Form ("FDI").
11. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
12. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
13. Passport copies of all partners.

The Form **RP1** is only required if the company wants to reserve the name to avoid someone else using it.

Fees

Application for Reservation of Name	US\$ 800
Application for Registration of a Recognised Partnership	US\$ 4,000
Commercial License fee (payable upon registration and annual renewal)	US\$ 12,000

Non-Retail Entities - Supra National Entity as a Company Limited by Shares

Documents required for Incorporating a Supra National Entity as a Company Limited by Shares

1. Application for Reservation of a Company Name. **Form LTD1** (Optional. The **Form LTD1** is only required if the company wants to reserve the name to avoid someone else using it).
2. Application for Incorporation of a Company Limited by Shares. **Form LTD2**
3. A copy of the company's proposed Articles of Association. This must be signed by the incorporators and their signatures notarised. Alternatively, incorporators can sign in the presence of the DIFC official who can witness their signatures. .
4. Approval from the DIFCA or DFSA. (DFSAs if undertaking financial services).

If an incorporator is a body corporate:

1. A copy of the incorporator's current Certificate of Incorporation or Registration in its place of origin, or a document of similar effect, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
2. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
3. Resolution of the Board of Directors authorising the incorporation of the Company in the DIFC or for the investment in the new DIFC Company.
4. Resolution of the Board of Directors appointing: a) the person authorised to sign documents on behalf of the body corporate in relation to the incorporation of the new Company; b) appointing the person authorised to sign documents in all matters following incorporation of the new Company. (In some cases the Board will authorise the issue of a Power of Attorney giving a named individual the powers to sign all documents in connection with the establishment of the Company).
5. Resolution of the Board of Directors stating that the Articles of Association have been duly adopted by the Company.
6. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares, regardless of whose name the shares are in. **Form LTD8**.

Applicable to both, if an incorporator is an individual or a body corporate:

1. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
2. Foreign Direct Investment Form ("FDI").
3. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
4. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
5. Passport copies of all directors, officers, and shareholders (if shareholders are individuals).

Other documents, that may be submitted by a supra national entity as functional equivalents of the basic documents stated above, containing the information required by the Registrar or any other documents in supplement or lieu of which the Registrar shall deem appropriate in the circumstances:

1. Letter of invitation from a ministry of other government agency of the United Arab Emirates or the Emirate of Dubai;
2. Agreements entered into with a ministry or governmental authority of the United Arab Emirates or with an agency or department of the Emirates of Dubai;
3. Documents issued by a ministry or governmental authority of the United Arab Emirates or by agency or department of the Emirates of Dubai.

Fees

Application for Reservation of Name	US\$ 800
Application for Incorporation of a Company Limited by Shares	US\$ 8,000
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 12,000

Non-Retail Entities - Supra National Entity as a Foreign Recognised Company

Documents required for registering a Supra National Entity as a Foreign Recognised Company

1. Application for Reservation of a Recognised Company name. **Form RCO1** (Optional)
2. Application for Registration of a Recognised Company. **Form RCO2**.
3. A copy of the current certificate of the foreign company's incorporation or registration in its place of origin, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
4. Approval from the DIFCA or DFSA which must state the business that has been approved and the licence, if any, issued to the company.
5. A copy of the foreign company's constitution certified as a true copy by the company secretary or director of the company. This signature must be notarised in the country of origin.
6. A copy of the foreign company's most recent audited accounts filed with the relevant authority in the jurisdiction in which it is incorporated.
7. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares, regardless of whose name the shares are in. **Form RCO6**
8. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
9. Resolution of the Board of Directors authorising the establishment of the Foreign Recognised Company in the DIFC.
10. Resolution of the Board of Directors appointing the person authorised to sign the documents and to take all actions necessary: a) for setting up the Recognised Company; b) following registration of the Recognised Company. In some cases the Board will authorise the issue of a Power of Attorney giving a named individual the powers to carry out the aforementioned activities.
11. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
12. Foreign Direct Investment Form ("FDI").
13. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
14. Copy of the lease agreement for the office space in DIFC or outside of DIFC signed by both parties. If the company is operating from outside the DIFC then a no objection letter from the Leasing Department of DIFCA is compulsory.
15. Passport copies of all directors, officers, and shareholders.

Other documents, that may be submitted by a supra national entity as functional equivalents of the basic documents stated above, containing the information required by the Registrar or any other documents in supplement or lieu of which the Registrar shall deem appropriate in the circumstances:

16. Act and/or decrees issued by the competent authorities of the country of origin;
17. Agreements entered into with a ministry or governmental authority of the United Arab Emirates or an agency or department of the Emirates of Dubai;
18. Documents issued by a ministry or governmental authority of the United Arab Emirates or an agency or department of the Emirates of Dubai.

The Form **RCO1** is only required if the company wants to reserve the name to avoid someone else using it.

Fees

Application for Reservation of Name	US\$ 800
Application for Registration of a Recognised Company	US\$ 8,000
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 12,000

DME – Limited Liability Company

Documents required for Incorporating a Limited Liability Company

1. Application for Reservation of a Limited Liability Company Name. **Form LLC1** (Optional)
2. Application for Incorporation of a Limited Liability Company. **Form LLC2**
3. A copy of the company's proposed Memorandum and Articles of Association. This must be signed by the incorporators and their signatures notarised. Alternatively, incorporators can sign in the presence of the DIFC official who can witness their signatures.
4. Letter of confirmation from DME stating that the application for DME membership is in the process.
5. "In principle" approval or consent or waiver from the DFSA which must state the business that has been approved and the draft licence, if any, issued to the company.

If an incorporator is a body corporate:

6. A copy of the incorporator's current Certificate of Incorporation or Registration in its place of origin, or a document of similar effect, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
7. If any documents are not in the English Language they must be accompanied by an official translation certified to the satisfaction of the Registrar.
8. Resolution of the Board of Directors or Shareholders (or other applicable top management body) authorising the incorporation of the Company in the DIFC or for the investment in the new DIFC Company.
9. Resolution of the Board of Directors or Shareholders (or other applicable top management body) appointing: a) the person authorised to sign documents on behalf of the body corporate in relation to the incorporation of the new Company; b) appointing the person authorised to sign documents in all matters following incorporation of the new Company. (In some cases the Board will authorise the issue of a Power of Attorney giving a named individual the powers to sign all documents in connection with the establishment of the Company).
10. Resolution of the Board of Directors or Shareholders (or other applicable top management body) stating that the Articles of Association have been duly adopted by the Company.
11. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares or membership interest, regardless of whose name the shares are in. **Form LLC8**.

Applicable to both, if an incorporator is an individual or a body corporate:

12. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
13. Foreign Direct Investment Form ("FDI").
14. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
15. A copy of the lease agreement for office space in DIFC or outside of DIFC signed by both parties.
16. Passport copies of all directors, officers, and members.

The Form **LLC01** is only required if the company wants to reserve the name to avoid someone else using it.

Fees

Application for Reservation of Name	US\$ 800
Application for Incorporation of a Limited Liability Company	US\$ 8,000
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 12,000

DME – Company Limited by Shares**Documents required for Incorporating a Company Limited by Shares**

1. Application for Reservation of a Company Name. **Form LTD1** (Optional. The Form **LTD1** is only required if the company wants to reserve the name to avoid someone else using it).
2. Application for Incorporation of a Company Limited by Shares. **Form LTD2**
3. A copy of the company's proposed Articles of Association. This must be signed by the incorporators and their signatures notarised. Alternatively, incorporators can sign in the presence of the DIFC official who can witness their signatures. .
4. Letter of confirmation from DME stating that the application for DME membership is in the process.
5. "In principle" approval or consent or waiver from the DFSA which must state the business that has been approved and the draft licence, if any, issued to the company.

If an incorporator is a body corporate:

1. A copy of the incorporator's current Certificate of Incorporation or Registration in its place of origin, or a document of similar effect, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
2. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
3. Resolution of the Board of Directors authorising the incorporation of the Company in the DIFC or for the investment in the new DIFC Company.
4. Resolution of the Board of Directors appointing: a) the person authorised to sign documents on behalf of the body corporate in relation to the incorporation of the new Company; b) appointing the person authorised to sign documents in all matters following incorporation of the new Company. (In some cases the Board will authorise the issue of a Power of Attorney giving a named individual the powers to sign all documents in connection with the establishment of the Company).
5. Resolution of the Board of Directors stating that the Articles of Association have been duly adopted by the Company.
6. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares, regardless of whose name the shares are in. **Form LTD8.**

Applicable to both, if an incorporator is an individual or a body corporate:

- Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
- Foreign Direct Investment Form ("FDI").
- Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
- Copy of the lease agreement for the office space.
- Passport copies of all directors, officers, and shareholders (if shareholders are individuals).

Fees

Application for Reservation of Name	US\$ 800
Application for Incorporation of a Company Limited by Shares	US\$ 8,000
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 12,000

DME – Limited Liability Partnership

Documents required for Incorporating a Limited Liability Partnership

1. Application for Reservation of a LLP Name. **Form LLP1** (Optional)
2. Application for Incorporation of a LLP. **Form LLP2.**
3. A copy of the Limited Liability Partnership Agreement. This must be signed by the partners and their signatures notarised. Alternatively, incorporators can sign in the presence of the DIFC official who can witness their signatures.
4. Letter of confirmation from DME stating that the application for DME membership is in the process.
5. "In principle" approval or consent or waiver from the DFSA which must state the business that has been approved and the draft licence, if any, issued to the company.

If an incorporator is a body corporate:

1. A copy of the current Certificate of Incorporation or Registration of the body corporate or similar document, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
2. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
3. Approval of the Partners authorising the incorporation of the LLP in the DIFC.
4. Approval of the Partners appointing the person authorised to sign documents on behalf of the body corporate: a) in relation to the incorporation of the new LLP; b) following incorporation of the new LLP.

Applicable to both, if a partner is an individual or a body corporate:

5. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
6. Foreign Direct Investment Form ("FDI").
7. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
8. A copy of the lease agreement for office space in DIFC or outside of DIFC signed by both parties.
9. Passport copies of all partners.

The Form **LLP1** is only required if the LLP wants to reserve the name to avoid someone else using it.

Fees

Application for reservation of name	US\$ 800
Application for Incorporation of a LLP	US\$ 8,000
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 12,000

DME – Recognised Limited Liability Partnership

Documents required for registering a Recognised Limited Liability Partnership

1. Application for Reservation of a RLLP Name. **Form RLLP1** (Optional)
2. Application for Registration of a RLLP. **Form RLLP2**.
3. Letter of confirmation from DME stating that the application for DME membership is in the process.
4. "In principle" approval or consent or waiver from the DFSA which must state the business that has been approved and the draft licence, if any, issued to the company.
5. A copy of the current Certificate of Incorporation or Registration of the foreign Limited Liability Partnership or similar document, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
6. Copy of the foreign Limited Liability Partnership's most recent audited accounts filed with the relevant authority in the jurisdiction in which it is incorporated.
7. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
8. Approval of the Members of the foreign LLP authorising the registration of the RLLP in the DIFC.
9. Approval of the Members of the foreign LLP appointing the person authorised to sign documents on its behalf: a) with respect to the registration of the new RLLP; b) following registration of the new RLLP.
10. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares, regardless of whose name the shares are in. **Form RLLP5**.
11. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
12. Foreign Direct Investment Form ("FDI").
13. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
14. A copy of the lease agreement for office space in DIFC or outside of DIFC signed by both parties.
15. Passport copies of all Members.

The Form **RLLP1** is only required if the LLP wants to reserve the name to avoid someone else using it.

Fees

Fee for Reservation of Name	US\$ 800
Fee for Registration of a Recognised LLP	US\$ 8,000
Commercial License fee (payable upon registration and annual renewal)	US\$12,000

DME – Foreign Recognised Company

Documents required for registering a Foreign Recognised Company

1. Application for Reservation of a Recognised Company name. **Form RCO1** (Optional)
2. Application for Registration of a Recognised Company. **Form RCO2.**
3. A copy of the current certificate of the foreign company's incorporation or registration in its place of origin, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
4. Letter of confirmation from DME stating that the application for DME membership is in the process.
5. 'In principle' approval or consent or waiver from the DFSA which must state the business that has been approved and the draft licence, if any, issued to the company.
6. A copy of the foreign company's constitution certified as a true copy by the company secretary or director of the company. This signature must be notarised in the country of origin.
7. A copy of the foreign company's most recent audited accounts filed with the relevant authority in the jurisdiction in which it is incorporated.
8. Names and addresses of the beneficial owners who enjoy the direct or indirect benefits of owning at least 10% of the shares, regardless of whose name the shares are in. **Form RCO6**
9. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
10. Resolution of the Board of Directors authorising the establishment of the Foreign Recognised Company in the DIFC.
11. Resolution of the Board of Directors appointing the person authorised to sign the documents and to take all actions necessary: a) for setting up the Recognised Company; b) following registration of the Recognised Company. In some cases the Board will authorise the issue of a Power of Attorney giving a named individual the powers to carry out the aforementioned activities.
12. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
13. Foreign Direct Investment Form ("FDI").
14. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
15. A copy of the lease agreement for office space in DIFC or outside of DIFC signed by both parties.
16. Passport copies of all directors, officers, and shareholders.

The Form **RCO1** is only required if the company wants to reserve the name to avoid someone else using it.

Fees

Application for reservation of name	US\$ 800
Application for Registration of a Recognised Company	US\$ 8,000
Commercial License fee (payable upon registration and annual renewal)	US\$ 12,000

DME – General Partnership

Documentation requirements for Registering a General Partnership

1. Application for Reservation of a General Partnership Name. **Form GP1** (Optional)
2. Application for Registration of a General Partnership. **Form GP2**.
3. Letter of confirmation from DME stating that the application for DME membership is in the process.
4. "In principle" approval or consent or waiver from the DFSA which must state the business that has been approved and the draft licence, if any, issued to the company.

If any partner is a body corporate:

5. A copy of the current Certificate of Incorporation or Registration of the body corporate or similar document, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
6. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
7. Resolution of the Partners or approval of the Partners authorising the registration of the Partnership in the DIFC.
8. Resolution of the Partners or approval of the Partners, appointing the person authorised to sign documents on behalf of the body corporate: a) in relation to the registration of the Partnership; b) following registration of the Partnership.

Applicable to both, if a partner is an individual or a body corporate:

9. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
10. Foreign Direct Investment Form ("FDI").
11. Form DAT1 (Notification of Personal Data Operations)(for inquiries on this form please visit <http://dp.difc.ae>).
12. A copy of the lease agreement for office space in DIFC or outside of DIFC signed by both parties.
13. Passport copies of all partners.

The Form **GP1** is only required if the partnership wants to reserve the name to avoid someone else using it.

Fees

Application for Reservation of Name	US\$ 800
Application for Registration of a General Partnership	US\$ 4,000
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 12,000

DME – Recognised Partnership

Documentation requirements for Registering a Recognised Partnership

1. Application for Reservation of a Recognised Partnership Name. **Form RP1** (Optional)
2. Application for Registration of a Recognised Partnership. **Form RP2**.
3. A copy of the current Certificate of Incorporation or Registration of the foreign partnership or similar document, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
4. Letter of confirmation from DME stating that the application for DME membership is in the process.
5. "In principle" approval or consent or waiver from the DFSA which must state the business that has been approved and the draft licence, if any, issued to the company.
6. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
7. Approval of the Partners of the foreign partnership authorising the registration of the partnership in the DIFC.
8. Approval of the Partners of the foreign partnership, appointing the person authorised to sign documents: a) in relation to the registration of the partnership in the DIFC; b) following registration of the partnership in the DIFC.
9. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
10. Foreign Direct Investment Form ("FDI").
11. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
12. A copy of the lease agreement for office space in DIFC or outside of DIFC signed by both parties.
13. Passport copies of all partners.

The Form **RP1** is only required if the company wants to reserve the name to avoid someone else using it.

Fees

Application for Reservation of Name	US\$ 800
Application for Registration of a Recognised Partnership	US\$ 4,000
Commercial License fee (payable upon registration and annual renewal)	US\$ 12,000

DME – Recognised Limited Partnership

Documents required for Registration a Recognised Limited Partnership ("RLP")

1. Application for Reservation of a RLP Name. (**Form RLP1** (Optional)).
2. Application for Incorporation of a RLP. (**Form RLP2**).
3. Letter of confirmation from DME stating that the application for DME membership is in the process.
4. "In principle" approval or consent or waiver from the DFSA which must state the business that has been approved and the draft licence, if any, issued to the company.
5. A copy of the current Certificate of Incorporation or Registration of the body corporate or similar document, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
6. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
7. Approval of the Partners authorising the registration of the RLP in the DIFC.
8. Approval of the Partners appointing the person authorised to sign documents on behalf of the body corporate: a) in relation to the registration of RLP; b) following registration of RLP.
9. Details of beneficial owners, who enjoy direct or indirect benefits of having interest or the number and class of units or other rights in partnership, should be disclosed (**Form RLP3**).
10. Personnel Sponsorship Agreement signed by both parties (please print on blank paper, print in all the details and submit in duplicate).
11. Foreign Direct Investment Form "FDI").
12. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
13. A copy of the lease agreement for office space in DIFC or outside of DIFC signed by both parties.
14. Passport copies of all partners.

The Form **RLP1** is only required if the RLP wants to reserve the name to avoid someone else using it.

Fees

Application for reservation of name	US\$ 800
Application for Registration of a RLP	US\$ 4,000
Commercial License fee (payable upon registration and annual renewal)	US\$ 12,000

DME – Limited Partnership

Documents required for Incorporating a Limited Partnership ("LP")

1. Application for Reservation of a LP Name (**Form LP1** (Optional)).
2. Application for Incorporation of a LP (**Form LP2**).
3. A copy of the Limited Partnership Agreement. This must be signed by the general partner(s) and their signatures notarised. Alternatively, incorporators can sign in the presence of the DIFC official who can witness their signatures.
4. Letter of confirmation from DME stating that the application for DME membership is in the process.
5. "In principle" approval or consent or waiver from the DFSA which must state the business that has been approved and the draft licence, if any, issued to the company.

If an partner is a body corporate:

6. A copy of the current Certificate of Incorporation or Registration of the body corporate or similar document, certified by the relevant authority in the jurisdiction in which it is incorporated or registered.
7. If any documents are not in the English Language they must be accompanied by a translation certified to the satisfaction of the Registrar.
8. Approval of the Partners authorising the incorporation of the LP in the DIFC.
9. Approval of the Partners appointing the person authorised to sign documents on behalf of the body corporate: a) in relation to the incorporation of the new LP; b) following incorporation of the new LP.
10. If general partner or limited partner is a body corporate, details of beneficial owners, who enjoy direct or indirect benefits of having interest or the number and class of units or other rights in partnership, should be disclosed (**Form LP3**).

Applicable to both, if a partner is an individual or a body corporate:

11. Personnel Sponsorship Agreement signed by both parties (please print this document on blank paper, print in the details and submit in duplicate).
12. Foreign Direct Investment Form ("FDI").
13. Form DAT1 (Notification of Personal Data Operations) (for inquiries on this form please visit <http://dp.difc.ae>).
14. A copy of the lease agreement for office space in DIFC or outside of DIFC signed by both parties.
15. Passport copies of all partners.

The Form **LP1** is only required if the LP wants to reserve the name to avoid someone else using it.

Fees

Application for reservation of name	US\$ 800
Application for Incorporation of a LP	US\$ 4,000
Commercial License fee (payable upon incorporation and annual renewal)	US\$ 12,000