

## **Four options and Legal documents required for Registration of a Company in the Dubai Cars & Automotive Zone (DUCAMZ)**

### **Option 1: Branch Company**

#### **Document Required**

1. Certificate of Registration of the company or Original Certificate of Good Standing of the company, notarized and attested by the United Arab Emirates Embassy
2. Memorandum and Article of Association of the company, notarized and attested by the United Arab Emirates Embassy
3. A company's Board Resolution calling for the establishment of a branch in JAFZA and guaranteeing full financial commitment and appointment of the following, all notarized and attested by the United Arab Emirates Embassy:
  - Appointed Manager / Representative
  - Appointed Negotiator / Legal Representative
  - Power of Attorney for Manager
4. Passport copies and specimen of signature of Manager / Negotiator

#### **Share Capital**

- No shared Capital required

#### **Licensing Fee & Registration Fee**

- Licensing Fee – AED 5,500
- Registration Fees, W.E.F 01-01-2005 - AED 5,000 (One time)

## Option 2: Free Zone Establishment (FZE)

### Document Required

#### a) Individual applicant

1.
  - a) Applicant personal profile (e.g. business background)
  - b) Specimen of applicant signature (attested by JAFZA) + passport copy
  - c) The original banker's reference
2. Owner declaration (attested by JAFZA) and appointment of the following:
  - a. Negotiator or Legal Representative + Power of Attorney
  - b. Manager and specimen of signature + passport copy
  - c. Directors and specimen of signature + passport copy
  - d. Secretary and specimen of signature + passport copy

#### b) Non - Individual applicant

- 1)
  - a. Certificate of Registration of the company or Original Certificate of Good Standing of the company notarized and attested by the United Arab Emirates Embassy
  - b. Memorandum and Article of Association notarized and attested by United Arab Emirates Embassy
- 2) Board Resolution calling for the establishment of an FZE and appointment of the following, notarized and attested by the United Arab Emirates Embassy:
  - Appointment of the Negotiator or Legal Representative + Power of Attorney
  - Manager and specimen of signature + passport copy
  - Directors and specimen of signature + passport copy
  - Secretary and specimen of signature + passport copy.

### Share Capital

- Share Capital required - AED 1 (One) Million Dirham

### Licensing Fee & Registration Fee

- Licensing Fee – AED 5,500
- Registration Fees - AED 10,000 (One time)

### Option 3: Free Zone Company (FZCO)

#### Document Required

##### **a) Individual applicant**

- 1
  - a. Applicant personal profile (e.g. business background)
  - b. Specimen of applicant signature (attested by JAFZA) + passport copy
  - c. The original banker's reference
- 2 Board Resolution (attested by JAFZA) and appointment of the following:
  - a. Negotiator or Legal Representative + Power of Attorney
  - b. Manager and specimen of signature + passport copy
  - c. Directors and specimen of signature + passport copy
  - d. Secretary and specimen of signature + passport copy

##### **b) Non - Individual applicant**

- 1
  - a. Certificate of Registration of the company or Original Certificate of Good Standing of the company notarized and attested by the United Arab Emirates Embassy
  - b. Memorandum and Article of Association notarized and attested by United Arab Emirates Embassy
- 2 Board Resolution calling for the establishment of an FZE/FZCO and appointment of the following, notarized and attested by the United Arab Emirates Embassy:
  - Appointment of the Negotiator or Legal Representative + Power of Attorney
  - Manager and specimen of signature + passport copy
  - Directors and specimen of signature + passport copy
  - Secretary and specimen of signature + passport copy

#### Share Capital

- Share Capital required - AED 100,000/-

#### Licensing Fee & Registration Fee

- Licensing Fee – AED 5,500
- Registration Fees - AED 15,000 (One time)

## **FZCO/FZE**

### **Document Required**

1. Certificate of Registration-Attested by UAE Embassy
2. Memorandum and Article of Association- Attested by UAE Embassy
3. Board Resolution- Attested by UAE Embassy
4. Managers Passport Copy
5. Specimen of Signature of Manager can be attested by JAFZA
6. Original FZE/FZCO Application Form –Typed

### **Share Capital**

- **FZCO**-Minimum Share Capital-AED 100,000 (max 5 Partners, min 2)
- **FZE** - Minimum Share Capital - AED One Million

### **Licensing Fee & Registration Fee**

- Licensing Fee – AED 5,500
- **FZCO** - Registration Fees - AED 15,000/- & **FZE** Registration Fees - AED-10,000/- (One time)