

Option 2: FZ LLC (Natural Persons)

Document Required

The following documents are required from the applicant before an Incorporation Certificate & Licence can be issued. They will need to be Notarised and/or Legalised (as indicated).

If the Applicant is a Natural Persons

1. Application for Registration
2. Details of Shareholder (s)
 - a. A document setting out the personal details (CV) of individual shareholder(s)
 - b. Valid Passport copy of individual shareholder(s)
 - c. Original Letter of Recommendation by Bank for each Shareholder
 - d. Specimen signature of individual shareholder(s)-template provided
3. Resolution stating the following (Specimen document can be provided).
 - a. Appointment of the Negotiator or Legal Representative (optional)
 - b. Power of Attorney for Manager – Notarised and Legalised (if not part of the Resolution)
4. Valid Passport copy of Manager (Provide NOC from the current residence visa sponsor in the UAE of the Manager ,if applicable)
5. Valid Passport copy of Director(s)
6. A copy of the CPQ Approval (if required)
A Bank Letter to assist the FZ-LLC open a Bank Account in the UAE can be obtained from DHCC upon submission of the above legal documents.
7. Proof of Capital from bank operating within the UAE – (Minimum Share Capital is based upon the activity / Minimum Share value is AED 1,000)
Clinical - Minimum AED 300,000
Non Clinical - Minimum AED 100,000
Hospitals - To be Advised
8. Licence Fees
9. Article of Association of the FZ-LLC
Memorandum of Association of the FZ-LLC
10. Copy of the Signed PSA
Signed Certificate of Authorisation

NOTES:

1. All legal documents that are more than one page need to be sealed.
2. All Powers of Attorney need to be accompanied with a passport copy.
3. DHCC reserves the right to call for any extra documents it may require, where necessary.
4. DHCC reserves the right to ask for attestation by UAE Embassy or other Embassies, as may be necessary.
5. Board Resolution and/or Power of Attorney for the Manager must state the Manager's full name, nationality and passport number.
6. All legal documents must be either in Arabic or English. Documents in any other languages must be accompanied by a certified English or Arabic translation

Share Capital

- Minimum share capital required

Clinical	-AED 300,000
Non Clinical	- AED 100,000
Hospitals	- To be Advised

License & Registration Fee

- License Fee

Commercial Licensing (Up to 5 Activity within the segment)	AED 20,000.00
1 to 100 beds - Hospital	AED 40,000.00
101 beds and above Hospital	AED 50,000.00
Graduate and Post Graduate Licenses	AED 50,000.00
- Registration Fee - AED 3,500

Option 3: FZ LLC (Corporate person or Shareholder(s))

Document Required

The following documents are required from the applicant before an Incorporation Certificate & Licence can be issued. They will need to be Notarised and/or Legalised (as indicated).

If the Applicant is a Corporate Person as Shareholder(s)

1. Application for Registration
2. Details of Shareholder(s)
Original Certificate of Registration of the Company – A copy will be accepted if Notarised AND Original Certificate of Good Standing of the Company (if Company is more than two years old)
3. Original Memorandum and Articles of Association along with a list of current Directors – A copy will be accepted if Notarised.
4. Board Resolution of the Corporate Person calling for the Establishment of the FZ-LLC - Notarised and Legalised (Specimen document can be provided).
 - a. Appointment of the Negotiator or Legal Representative (optional)
 - b. Power of Attorney for Manager – Notarised and Legalised (if not part of the Resolution)
5. Valid Passport copy of Manager for the FZ-LLC
(Provide a NOC from the current residence visa sponsor in the UAE of the Manager-if applicable)
Specimen signature of the Manager -template provided
6. Valid Passport copy of Director(s)
Specimen signature of the Director (s) -template provided
7. A copy of the CPQ Approval (if required)
A Bank Letter to assist the FZ-LLC open a Bank Account in the UAE can be obtained from DHCC upon submission of the above legal documents.
8. Proof of Capital from bank operating within the UAE – (Minimum Share Capital is based upon the activity / Minimum Share value is AED 1,000)
Clinical - Minimum Dhs 300,000
Non Clinical - Minimum Dhs 100,000
Hospitals To be Advised
9. Licence Fees
10. Article of Association of the FZ-LLC
Memorandum of Association of the FZ-LLC
11. Copy of the Signed PSA
Signed Certificate of Authorisation

NOTES:

1. All legal documents that are more than one page need to be sealed.
2. All Powers of Attorney need to be accompanied with a passport copy.
3. DHCC reserves the right to call for any extra documents it may require, where necessary.
4. DHCC reserves the right to ask for attestation by UAE Embassy or other Embassies, as may be necessary.
5. Board Resolution and/or Power of Attorney for the Manager must state the Manager's full name, nationality and passport number.
6. All legal documents must be either in Arabic or English. Documents in any other languages must be accompanied by a certified English or Arabic translation

Share Capital

- Minimum share capital required

Clinical	-AED 300,000
Non Clinical	- AED 100,000
Hospitals	- To be Advised

License & Registration Fee

- License Fee

Commercial Licensing (Up to 5 Activity within the segment)	AED 20,000.00
1 to 100 beds - Hospital	AED 40,000.00
101 beds and above Hospital	AED 50,000.00
Graduate and Post Graduate Licenses	AED 50,000.00
- Registration Fee - AED 3,500

Frequently Asked Questions

1. Who can be part of DHCC?
Any company, medical institution, individual meeting the licensing requirements and necessary quality standards set forth by the Center for Healthcare Planning & Quality, and has interests in the health care field can play a role in DHCC.
2. Is DHCC a federal entity?
DHCC is not a federal entity, however it is a government of Dubai backed project, and is the region's first healthcare free-zone.
3. What are the regulations concerning ownership in DHCC?
DHCC is the region's first healthcare free-zone, and therefore all free-zone benefits such as 100% ownership of land and clinic space apply.
4. Have contractors for DHCC been selected?
No they haven't since DHCC is a government entity. Tenders will be open for contractors and these will be announced at the appropriate times.
5. Are there any restrictions on activities within DHCC?
DHCC will only allow activities related to Healthcare Facilities.
6. Is a Shareholder entitled to a residence visa? If yes, will he be getting an employment visa or an Owner visa?
A shareholder is only entitled to a residence visa under that business partner's trade license if he is an "employee" of the company. There is no such thing as an "Owner Visa" and all individuals residing in the UAE are sponsored as employees.
7. What is the age limitation for shareholders, managers, and directors?
The age limitation generally for processing of residence visas at the Immigration Directorate is a maximum of 60 years of age, where a residence visa is required. Shareholders and Directors not resident in the UAE are of course not required to have residence visas.
8. Do companies need to register with the Economic Department or the Municipality although they are registered in the Free Zone?
Companies registered in the free zone do not have to register with the Dubai Economic Department ("DED") or the Dubai Municipality ("DM").
9. For an FZ-LLC, can companies open branches of the FZ-LLC in another place and what would be the procedure? If no, why not?
For an FZ-LLC to open a branch in another jurisdiction, this would be an issue determined by the requirements of that other jurisdiction concerning the registration of branches. The Registration & Licensing Directorate at DHCC can issue notarized copies of a FZ-LLC's constituent documentation and certificates indicating that the FZ-LLC is in good standing and fully paid up. These documents and letters would be charged for. There is no restriction as such on a FZ-LLC opening a branch elsewhere
10. How long does it take to get a license and to incorporate a company?
Upon receipt of all required documentation by the One Stop Shop and the payment of all relevant fees and costs by the registering business partner, it should not take any more than 48 hours to issue the trade license and incorporate a FZ-LLC
11. Who issues the shares of the company?
The company itself issues the shares to its shareholders on incorporation. Shareholders on incorporation are usually referred to as "Subscribers" and under the Memorandum of Association of a FZ-LLC (effectively the constitution of the FZ-LLC) those named subscribers agree to take a certain amount of shares. Those shares are then known as "Issued" shares and the shareholder must pay the company for those shares. Actual share certificates are attested by the Registrar (and stamped to be authenticated as such) for issued and paid up shares only.
12. What are the benefits, financial legal, and tax implications for opening a branch vs. a FZLLC?
There are no financial, legal or tax implications for using a branch office of a foreign company over a FZ-LLC or vice-versa, while operating in the DHCC Zone. All businesses operating in the DHCC Zone benefit from the 50 year tax holiday granted under Law No. 1 of 2003 irrespective of whether they are incorporated as an FZ-LLC or registered as a branch of a foreign company. Please note that a branch of a foreign company incorporated in a high tax jurisdiction may still have to consolidate its profits with its parent and pay tax on its profits in the country of incorporation of the parent.

13. Where can we register copyrights or patents?
Copyrights and patents may be registered under the UAE Federal Law. Interested business partners should contact lawyers working in Dubai for further information.
14. What are the copyright policies and patent laws?
As per UAE Federal Law.
15. Where can we register trademarks/ brand names etc?
Trademarks and service marks may be registered under the UAE Federal Law. Interested business partners should contact lawyers working in Dubai for further information.
16. After a company opens at DHCC can it open branches in Dubai or other countries?
Yes, an FZ-LLC incorporated in DHCC could open a branch in Dubai, elsewhere in the UAE or in other countries providing it complies with the requirements in those other jurisdictions.
17. What assurance is there that the Free Zone will give tax breaks for the next 50 years?
There is a 50 year "tax holiday" for businesses operating in the TECOM Zone provided by the Government of Dubai under Article 15 of Law No. 1 of 2003 of the Emirate of Dubai.
18. What are the import export policies?
DHCC business partners bringing plant and equipment in from overseas to the DHCC Zone for use by them in the DHCC Zone may import these goods into the UAE free from customs duty. This allowance is on the basis that the plant and equipment does not leave the DHCC Zone. Where goods brought in by business partners to the DHCC Zone from overseas are subsequently "re-exported" to Dubai, then customs duty is payable on those goods at the time of re-export to Dubai. Business partner shall notify DHCC-One Stop Shop to approve in any import or export activities.
19. Can we trade from the FZ?
A business partner cannot sell goods on a commercial or retail basis in the free zone except, obviously, for actual retail tenants. A business partner may import plant and equipment for its own use in the free zone, but in the event those goods are sent from the free zone into Dubai generally, then import duty is payable on the value of those goods. To import goods into the UAE proper, the importer must be a duly licensed business in one of the Emirates. Where a business partner wishes to import and "sell" products or equipment to a third party based in Dubai or elsewhere in the UAE, then such third party would have to be the consignee on the shipping documents (Airway Bill / Bill of Lading). Any import or export required to though DHCC-One Stop Shop.
20. Can we trade in the FZ?
Business partners based in the DHCC Zone can certainly run their marketing and sales operations for the region from here and invoice from here. DHCC-One Stop Shop must notify for any trade transaction occurs inside or outside the zone.
21. Why is a trade license in the FZ AED 23,500 and in Dubai AED 4,000?
A trade license in the DHCC Zone is AED 20,000 plus 3,500 incorporation fees for a variety of reasons. It is not directly relevant to compare this to the cost of a trade license issued in Dubai by the DED. For example, foreign nationals cannot generally "own" businesses in Dubai and must have a UAE national partner, sponsor or majority shareholder. Further, the cost of a trade license in Dubai varies considerably and AED 4,000 is about the cheapest and is only available for certain categories. Other categories of trade licenses cost much more than AED 20,000.
22. Why are visit visas in the FZ AED 550 and in Dubai AED 100?
The capacity for DHCC businesses to obtain visit visas through the free zone is considerably enhanced than compared to the situation in Dubai generally. There are also service charges costs to be taken into account.
23. Does Abu Dhabi recognize a free zone trade license?
Generally speaking, Abu Dhabi only recognizes a DHCC trade license in the same way that it recognizes a trade license from a foreign jurisdiction. To operate physically in Abu Dhabi you would otherwise require compliance with Abu Dhabi Municipality regulations.
24. For how many years does one get residency?
There is no current applicable law in the UAE wherein a person can get permanent residence in the UAE because they have lived in the UAE for a number of years. All persons apart from UAE nationals and other GCC nationals require a renewable residence permit to reside and work in the UAE.
25. Would it be possible to incorporate financial institution or Insurance company?
No, you can only have a branch office or representative company for such business.
26. If I have banned in my passport, can DHCC waive it?
No, DHCC cannot waive any banned issued by other governmental body.